

7. Template for process report

Name: _____

Topic: _____

Audience: _____

Goal of the product: _____

Key message(s): _____

Title: _____

Outline

Introduction: _____

Core: _____

Conclusion: _____

Storyboard:

Title: _____				Page: _____							
Scene No.		Shot No.		Scene No.		Shot No.		Scene No.		Shot No.	
[Storyboard Panel]				[Storyboard Panel]				[Storyboard Panel]			
_____				_____				_____			
_____				_____				_____			
_____				_____				_____			
Scene No.		Shot No.		Scene No.		Shot No.		Scene No.		Shot No.	
[Storyboard Panel]				[Storyboard Panel]				[Storyboard Panel]			
_____				_____				_____			
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_____				_____				_____			